

United States Bankruptcy Court

Southern District of Mississippi

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New Electronic Filing Feature for Attorneys

Effective immediately, registered electronic filers (representing debtors) can make installment payments through the Electronic Case Filing (ECF) system rather than having to call the Court or mail a check.

This process offers attorneys a much more efficient and secure method of making such payments.

The process for making installment payments through ECF is quite simple and similar to the process for paying initial filing fees:

1. When opening an installment case, the debtor's attorney simply changes the filing fee amount in ECF to match the amount paid with the petition.
2. Subsequent installment payments will be made using docket event:
[Bankruptcy> Other> Installment Payment]

The Court's [ECF Attorney Training Manual](#) (located under *Electronic Case Filing* tab) has been updated to include complete instructions for making installment payments through ECF.

If you have questions, please contact Collette Derouen at 228-563-1793 or via email at collette_derouen@mssb.uscourts.gov.

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