Bank Account (ACH)

Beginning February 2, 2015, registered filers will have the option of to pay filing fees by direct debit from a bank account (ACH) through Pay.gov.

ACH payments may be made from the following types of bank accounts:

- Business Checking
- Business Savings
- Personal Checking
- Personal Savings

**Note:** A $53.00 fee will be assessed for a payment returned or denied due to insufficient funds. *See Bankruptcy Miscellaneous Fee Schedule - Item 13*

Instructions:

The online payment screen displays payment options: *ACH (Bank Draft)* and *Debit/Credit Card*. **Note:** The “Account Holder Name”, “Billing Address”, and “Zip/Postal Code” is automatically provided from user account information in the ECF system. Changing the information in the online payment screen will not change user’s ECF account information.
Payment by Direct Debit from Bank Account (ACH)

Step 1 - Enter Payment Information

Enter:
Account Holder Name

Select:
Account Type:
- Personal Checking
- Personal Savings
- Business Checking
- Business Savings

Enter:
Routing Number
Account Number
Confirm Account Number
Check Number (optional)

Verify Information.

Click:
“Continue with ACH Payment”
Step 2 – Authorize Payment

a  Payment Summary:
   - Review information for accuracy. Click “Edit this information” to make changes.

b  Email Confirmation Receipt (Optional):
   - Enter email address to receive confirmation receipt of payment.

c  Authorization and Disclosure:
   - Check (Click) box to authorize the debit transaction.

d  Submit Payment:
   Click: “Submit Payment” once.
   - Clicking button more than once may result in multiple charges.