

Link Your CM/ECF Account to Your PACER Account

On **April 27, 2020**, you must link your existing CM/ECF account to your individual upgraded PACER account to access the CM/ECF system.

To link the two accounts, you must know your PACER username and password and your CM/ECF username and password.

After you complete the one-time linking process, you will use your PACER account to file documents in the CM/ECF system.

Forgot your CM/ECF username or password? Send a password reset request to MSSB_IT@mssb.uscourts.gov.

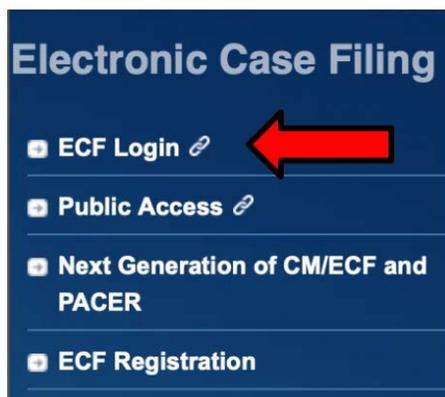
Forgot your PACER username or password? Contact the PACER Service Center at 800-676-6856 (you must know account number) or click the below link <https://www.pacer.gov/reqpswd.html>.

Linking Instructions

1. Go to www.mssb.uscourts.gov and click **Electronic Case Filing**.



Click the **ECF Login** link.



Link Your CM/ECF Account to Your PACER Account

- Click the login link “Southern District of Mississippi – Document Filing System”.



- Login with your individual upgraded **PACER** username and password. **Do not** login with a shared firm PACER account.

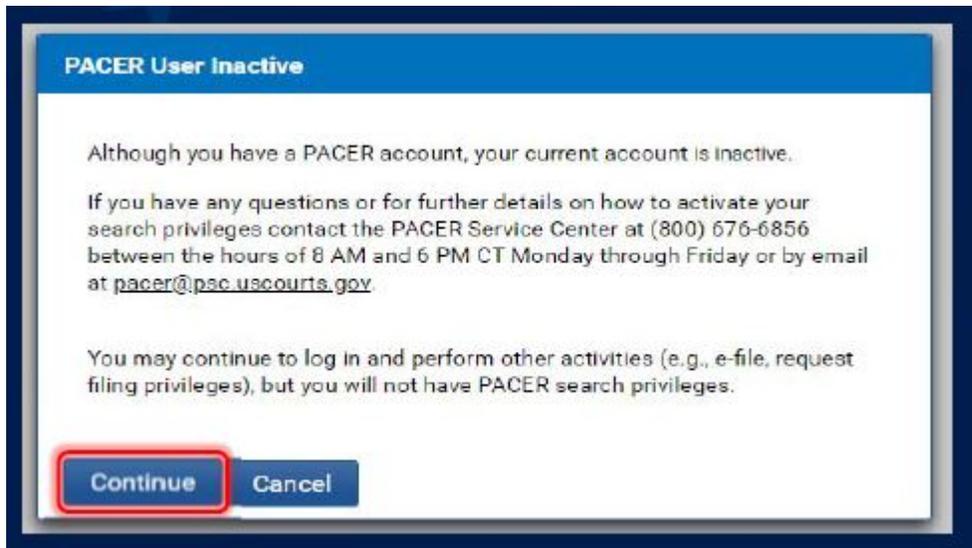
If you forgot your PACER username or password, click [Forgot password?](#) or [Forgot username?](#)

Link Your CM/ECF Account to Your PACER Account

If you see the below dialog box, you've entered your CM/ECF login and password. Do not make a selection. Instead, close the message by clicking the "x" at the top-right hand corner of the dialog box and enter your PACER username and password.



If the next screen displays a PACER User Inactive dialog box, disregard and click the Continue Button.



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- Redaction Notice – Read the Notice, Check the Box, & Click Continue



Redaction Agreement

IMPORTANT NOTICE OF REDACTION RESPONSIBILITY:

All filers must redact: Social Security or taxpayer-identification numbers; dates of birth; names of minor children; financial account numbers; and in criminal cases, home addresses in compliance with [Fed. R. App. P. 25\(a\)\(5\)](#), [Fed. R. Civ. P. 5.2](#), [Fed. R. Crim. P. 49.1](#), or [Fed. R. Bankr. P. 9037](#). This requirement applies to all documents, including attachments.

I understand that, if I file, I must comply with the redaction rules. I have read this notice.

Continue **Cancel**

- On the CM/ECF menu bar click **Utilities**.



CM/ECF Query Reports **Utilities** Help Log Out

**U.S. Bankruptcy Court
Southern District of Mississippi
Official Court Electronic Document Filing System**

You are accessing a test site. Documents contained herein are not official court records.
There are no special notices at this time.

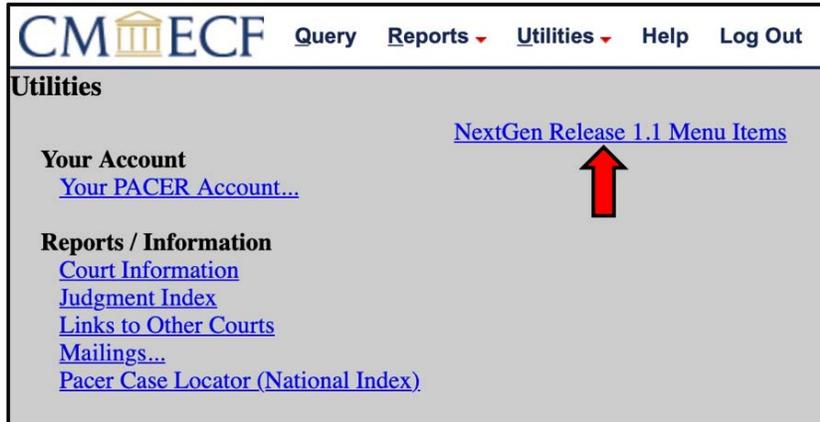
This facility is for Official Court Business only. Activity to and from this site is logged. Document filings on this system are subject to Federal Rule of Civil Procedure 11 and Federal Rule of Bankruptcy Procedure 9011. Evidence of unauthorized or criminal activity will be forwarded to the appropriate law enforcement officials under 18USC 152 and 3571.

Welcome to the U.S. Bankruptcy Court for the Southern District of Mississippi Electronic Document Filing System. This service is for attorneys and firms participating in the electronic filing system.

[Information about viewing PDF files](#)

Link Your CM/ECF Account to Your PACER Account

6. Click **NextGen Release 1.1 Menu Items**.



7. Click **Link a CM/ECF account to my PACER account**.



8. Enter your **CM/ECF** login and password. Click **Submit**.

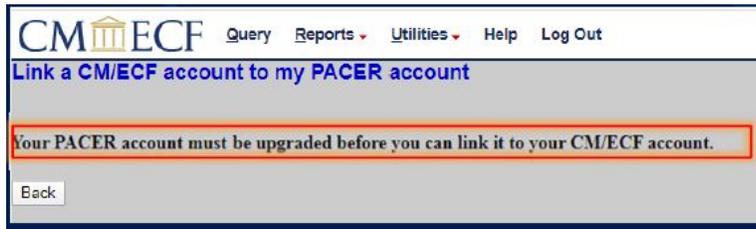
The screenshot shows the "Link a CM/ECF account to my PACER account" form. It includes the following text and fields:

- CM/ECF logo and navigation links (Query, Reports, Utilities, Help, Log Out).
- Section title: "Link a CM/ECF account to my PACER account".
- Text: "This utility links your PACER account with your e-filer account in this court."
- Text: "If you use CM/ECF for PACER only, no action is necessary."
- Text: "If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match)."
- Form fields: "CM/ECF login:" with a text input field containing "pond7", and "CM/ECF password:" with a password input field containing "*****".
- Buttons: "Submit" and "Clear".
- Links: "Forgot login/password" and "More about Upgraded PACER account".

**If you forgot your CM/ECF login or password, send a password reset request to MSSB_IT@mssb.uscourts.gov.*

Link Your CM/ECF Account to Your PACER Account

If the screen displays a message that you must upgrade your PACER account, you will need to go to PACER's website and upgrade your account.

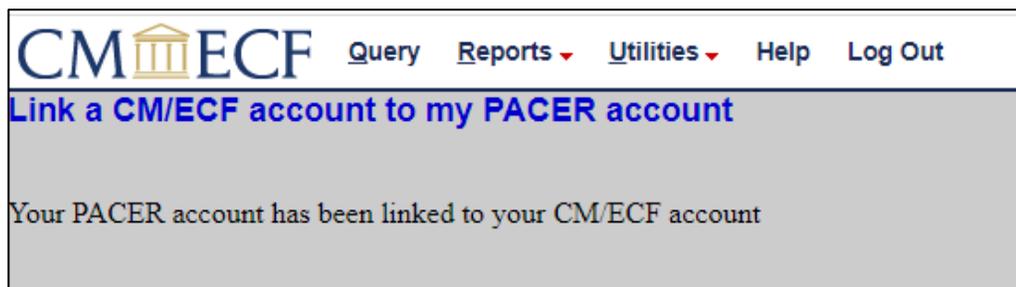


9. **Important:** Verify you are linking your CM/ECF user and your individual PACER user accounts are the same individual. **Do not** link a CM/ECF account with a firm/company account.

Click **Submit** to link the two accounts.



10. You have successfully linked the two accounts. You will now use your PACER account to access both PACER and the CM/ECF system.



11. To restore your e-filing privileges you must refresh the screen. Click on **Query** or **Reports** from the CM/ECF menu bar.



Link Your CM/ECF Account to Your PACER Account

12. Now you have access to the **Bankruptcy** or **Adversary** filing menus.

