United States Bankruptcy Court
Southern District of Mississippi

ECF Limited Filer - Personal Financial Management Course Providers

June 9, 2020

Pursuant to an amendment to Rule 1007(b)(7), beginning December 1, 2013 approved Financial Management Course providers may file post-petition financial management certificates on behalf of a debtor.

Financial Management Course Providers must use an individual PACER account to register for authorization as an Non-Attorney ECF User with the Court. Visit the PACER's website (www.pacer.gov) for registration information.

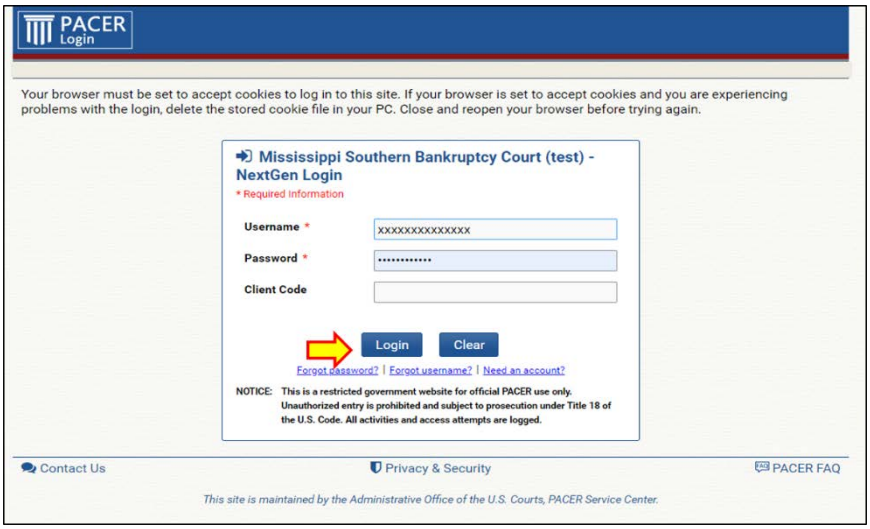
How to File a Financial Management Course Certificate

Step 1

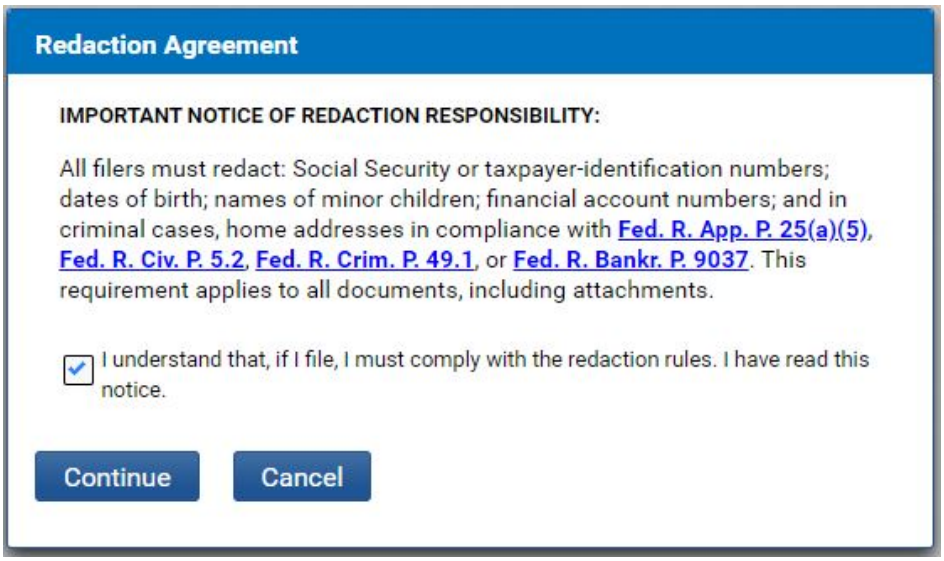
Log in ECF at https://ecf.mssb.uscourts.gov

Click the ECF hyperlink: Southern District of Mississippi – Document Filing System

Enter your individual PACER Username and Password and click **Login**



Read the Redaction Agreement, then check the box acknowledging that you read the notice and understand that you must comply with the redaction rules. Click **Continue** to login CM/ECF.



Step 2

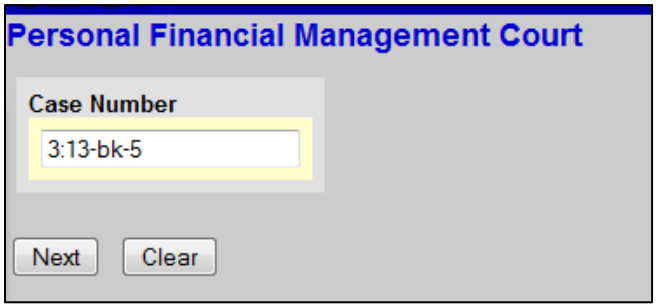
From the main menu bar click **Bankruptcy**

Step 3

Click **Personal Financial Mgt Certificates**

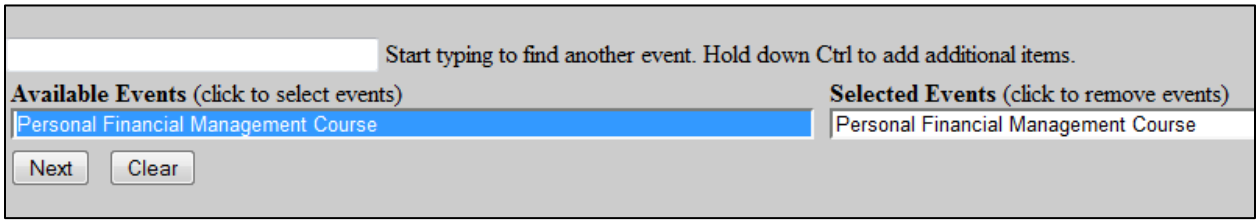
Step 4

Enter the case number and click **Next**



Step 5

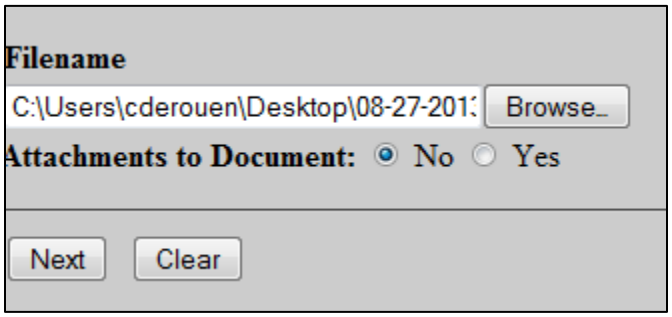
Select the docket event: Personal Financial Management Course and click **Next**



Step 6

Click **Browse**;

Upload the pdf file for the certificate(s) and click **Next**



Step 7

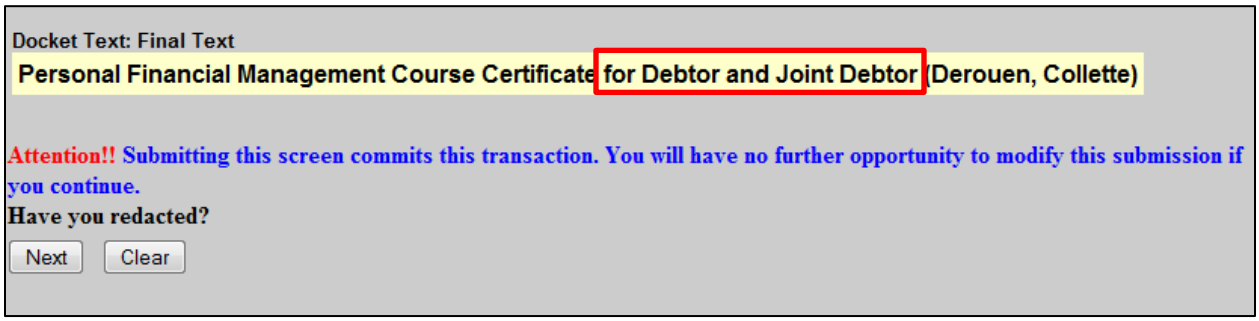
In an **individual case**, click **Next** to continue

In a **joint case** select the applicable radio button and click **Next** to continue.

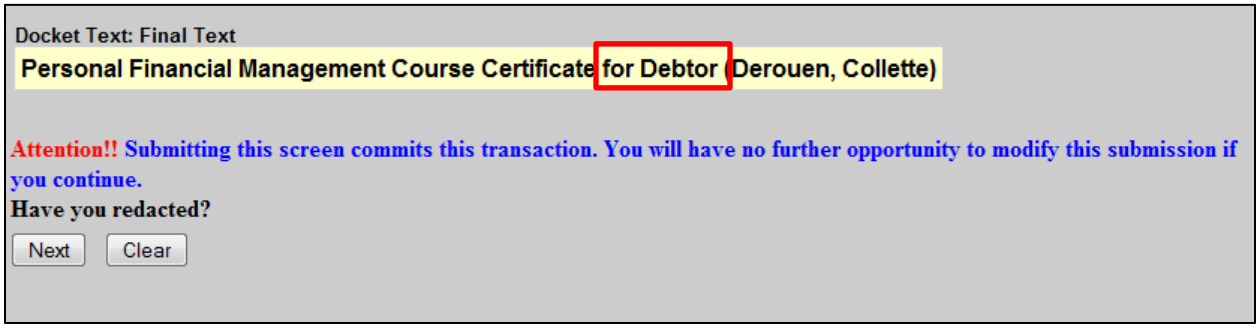
Step 8

Review the docket text and click **Next**

Docket text example - Certificate filed for both debtors



Docket text example - Certificate for individual debtor. debtor



Step 9

Notice of Electronic Filing (filing receipt)

Personal Financial Management Court:

13-00005-ee Rosa Santana
Type: bk Chapter: 13 v Office: 3 (Jackson Divisional Office)
Assets: y Judge: ee
Case Flag: Repeat-mssb-test, FeeDueINST, NODISMISS, Confirmed

U.S. Bankruptcy Court [TEST]

Southern District of Mississippi

Notice of Electronic Filing

The following transaction was received from Derouen, Collette entered on 11/27/2013 at 11:22 AM CST and filed on 11/27/2013
Case Name: Rosa Santana
Case Number: 13-00005-ee
Document Number: 21

Docket Text:
Personal Financial Management Course Certificate for Debtor (Derouen, Collette)

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename:08-27-2013 SHPA.pdf
Electronic document Stamp:
[STAMP bkecfStamp_ID=1055593727 [Date=11/27/2013] [FileNumber=44732-0]
[bc8872fd792c49be7362e63ab43176280 9c40a6501d16f33d21b62ef9ed43706fcb2
5dca5b052176125 8b1e9807c9162dddf92d6003483d3690812c9978b08b85]]

13-00005-ee Notice will be electronically mailed to:

Collette Derouen on behalf of Creditor ABC Rental
collette.derouen@gmail.com, ccountrypond@aol.com

Collette Derouen on behalf of Creditor JPMorgan Chase Bank
collette.derouen@gmail.com, ccountrypond@aol.com

Lucy Elizabeth Johnson on behalf of Debtor Rosa Santana
collette_derouen@gmail.com, ccountrypond@aol.com

WILLIAM P. WESSLER on behalf of Creditor Wells Fargo Mortgage
tawanalyles@aol.com

13-00005-ee Notice will not be electronically mailed to:

Chase Bank
123 Main St
Anywhere, US 55555

Chris Steinkal on behalf of U.S. Trustee United States Trustee

If you have any questions please contact the Clerk's office at 601-608-4600 or 228-563-1790.

Additional ECF filing resources are available on the Court's website www.mssb.uscourts.gov/electronic-case-filing.aspx