

**Sample Certificate of Service for Notice and Chapter 13 Plan with Motions for Valuation (Part 3.2) and/or Motions to Avoid Lien (Part 3.4)**

**Reminder:** Pursuant to Local Rule 3015-1, creditors affected by Sections 3.2 and 3.4 of the plan must be served in a manner provided by Fed. R. Bankr. P. 7004. Attorneys should review the requirements under this rule to ensure parties are properly served.

**CERTIFICATE OF SERVICE**

I, \_\_\_\_\_, attorney for Debtor(s), do hereby certify that by filing the attached Notice and Chapter 13 Plan, I have caused the following parties to be served electronically via ECF:

John Doe, Esq.  
Jane Doe, Case Trustee  
Office of the U.S. Trustee

I certify that I have this day served a true and correct copy of the attached Notice and Chapter 13 Plan by U. S. Mail,<sup>1</sup> postage prepaid, to the following creditor(s) listed in Sections 3.2 and/or 3.4 of the Plan pursuant to Fed. R. Bankr. P. 7004:

XYZ Bank  
Attn: President  
123 Main Street  
Anywhere, MS 54321

A&B, Inc.  
Attn: Registered Agent  
456 Main Avenue  
Anywhere, MS 54321

Sole Proprietor Jones  
789 Main Circle  
Anywhere, MS 54321

I further certify that I have this day served a true and correct copy of the Notice and Chapter 13 Plan by U. S. Mail, postage pre-paid, to all other parties listed on the attached master mailing list (matrix).

**x**

\_\_\_\_\_  
Signature of Attorney for Debtor(s)

Dated:

\_\_\_\_\_  
MM/DD/YYYY

\_\_\_\_\_  
Address Line 1

\_\_\_\_\_  
Address Line 2

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
MS Bar Number

\_\_\_\_\_  
Email Address

<sup>1</sup> If the creditor is an insured depository institution, service has been made by certified mail.